UCHICAGO
URBANLABS

Science in Service
of Cities.

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Urban Labs Title: **Data Research Assistant (Summer Internship)**

Who We Are:
By 2050, the global urban population will nearly double to 6.4 billion. This unprecedented growth in the global urban population creates incredible opportunities but also intensifies the most difficult problems cities face, such as concentrated poverty, crime, poor-quality schooling, and pollution. The University of Chicago founded Urban Labs to help address these challenges. Urban Labs is a set of highly synergistic labs focused on undertaking inquiry and having impact on five essential dimensions of urban life: crime, education, health, poverty, and energy and environment. Urban Labs partners with cities to identify and rigorously evaluate the policies and programs with the greatest potential to improve human lives at scale. Urban Labs' evidence-based approach gives policymakers and practitioners the knowledge they need to effectively achieve the greatest social good per dollar spent.

In sum, UChicago Urban Labs:
- Identifies promising solutions to urban challenges
- Tests the most promising urban policies and programs
- Scales-up the most effective and cost-efficient policies and programs.

For more information about the UChicago Urban Labs, go to http://urbanlabs.uchicago.edu.

The Role:
The temporary Research Assistant summer internship is a great opportunity to gain a deeper understanding of policy research and to develop research skills. This position will be full-time for approximately 37.5 hours per week. Please note that our office is located in downtown Chicago at 33 N. LaSalle Street.

Responsibilities:
- Project Development
- Data entry, reviewing and cleaning
- Statistical analysis and modeling
- Literature reviews
- Writing, formatting, and editing reports and works for dissemination
- Administrative tasks

Competencies:
- Interest in and aptitude for developing advanced programming and analytic skills for working with administrative data required
- Strong verbal and written communication skills with the ability to synthesize multiple sources required
- Strong initiative and a resourceful approach to problem-solving and learning are required
- Ability to work independently and as part of a team required
- Sound critical thinking skills required

- Strong attention to detail with superb organization skills required
- Superb analytic skills and attention to detail required
- Knowledge of the substantive policy area strongly preferred

Education:
- Significant progress towards a degree in a social science discipline such as economics, public policy, statistics etc., with a strong background in mathematics and statistics required.

Technical Knowledge or Skills:
- Experience with at least one statistical package required, STATA, or R strongly preferred
- Proficiency with Microsoft Office Suite required

To Apply: please submit a resume and cover letter to specific Lab(s) of interest. Learn more about each Lab on our Urban Labs website.
- Crime Lab and Education Lab: **JR03814**
- Energy & Environment Lab: **JR03922**
- Health Lab: **JR03997**
- Poverty Lab: **JR03993**

Application Deadline: March 1, 2019

Learn more about each of our labs at our website: https://urbanlabs.uchicago.edu

If you have questions about the Workday application system, please contact: https://uchicago.service-now.com/sso?id=ssc_sc_cat_item&sys_id=cf359d671316660030c0bcaf3244b02d.

If you have an active UChicago Workday employee account, you will need to complete the Internal Candidate application process. Internal Candidate instructions: Log into Workday and select the career worklet.

External Candidates should apply to the specific Lab(s) at https://uchicago.wd5.myworkdayjobs.com/en-US/External

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